GAVIN VITTER, DIRECTOR OF HUMAN RESOURCES

TO: TPSS EMPLOYEES

The Tangipahoa Parish School System is now accepting applications for:

OFFICE ASSISTANT – 12 MONTH
CENTRAL OFFICE
STUDENT SERVICES DEPARTMENT

HEAD CUSTODIAN – 12 MONTH
O.W. DILLON LEADERSHIP ACADEMY
KENTWOOD

LISA FUSSELL, DIRECTOR OF ACADEMICS

TO: TEACHERS

Attached you will find information regarding LSUS Online M.Ed. – New Programs

Tangipahoa Parish School System does not discriminate on the basis of race, color, national origin, sex, age, disabilities or veteran status. We are an equal opportunity employer.

Thursday, March 05, 2020
The Tangipahoa Parish School System is now accepting applications for the positions listed below:

**DEADLINE:** March 13, 2020

**POSITION:** OFFICE ASSISTANT II (12 Months)

**SALARY:** $21,573 - $29,953 (based on years of experience and degree)

**LOCATIONS:** Student Services Department, Central Office
Amite, Louisiana

**CRITERIA:** High School Diploma or Equivalency Certificate, passed Civil Service Test for Clerk-Typist 1 or Coast Civil Service or Office Support Exam or successfully completed coursework leading to Associate Degree in Office Administration or successfully completed related coursework at State Approved Vocational School, State Approved Business School or J.T.P.A sponsored school. Diplomas, Certificates of Completion and/or Civil Service Test Scores must be submitted with application. Proficient in Microsoft Word applications is preferred.

Please address application and any other information to Gavin Vitter, Director of Human Resources, 59656 Puleston Road, Amite, Louisiana, 70422. Submit a letter stating specifically the position for which you are applying. Be sure to show your complete address and telephone number.

Applicants should indicate references, qualifications, past work experience, personal data and include verification that they meet the established criteria stated. All credentials listed under “Criteria” MUST accompany your application.

Applicants must apply before the deadline even if a previous application is on file, as previous applications will not be considered.

We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, sex, age, national origin or disability.

MELISSA M. STILLEY
Superintendent
***** NOTICE *****

The Tangipahoa Parish School System is now accepting applications for the position listed below:

DEADLINE: March 13, 2020

POSITION: HEAD CUSTODIAN (12 Month)

SALARY $23,668 - $33,005 (based on years of experience)

LOCATION: O W Dillon Leadership Academy
Kentwood, Louisiana

CRITERIA: Must have a high school diploma or GED. Must have a minimum of one (1) year experience in general cleaning and minor repair / maintenance or an equivalent combination of education, training and experience.

Please address application and any other information to Gavin Vitter, Director of Human Resources, 59656 Puleston Road, Amite, Louisiana 70422. Submit a letter stating specifically the position for which you are applying. Be sure to show your complete address and telephone number.

Applicants should indicate references, qualifications, past work experience, personal data, and include verification that they meet the established criteria stated. All credentials listed in the criteria section MUST accompany your application.

Applicants must apply before the deadline even if a previous application is on file, as previous applications will not be considered.

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MELISSA M. STILLEY
Superintendent
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• M.Ed. in Educational Leadership-Teacher Leader Certification

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  • Reading and Literacy
  • STEM
  • Educational Technology Leader
  • ESL
  • General
  • Urban Education

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