



TANGIPAHOA PARISH SCHOOL SYSTEM BULLETIN

**TIMELY INFORMATION OF SPECIAL INTEREST TO
SCHOOL EMPLOYEES AND OTHERS IN THE COMMUNITY**

**DECEMBER 14, 2018
NO. 31**

GAVIN VITTER, DIRECTOR OF HUMAN RESOURCES

TO: TPSS EMPLOYEES

The Tangipahoa Parish School System is now accepting applications for:

**ASSISTANT PRINCIPAL
AMITE ELEMENTARY MAGNET SCHOOL**

**OFFICE ASSISTANT II
CENTRAL OFFICE
STUDENT SERVICES AND NURSES**

Please go to the tangischools.org website and click on Human Resources for more information.

******NOTICE******

The Tangipahoa Parish School System is now accepting applications for the position listed below:

- DEADLINE: December 28, 2018
- POSITION: ASSISTANT PRINCIPAL
- SALARY: \$41,601 - \$58,359
Based on years of experience and degrees
- LOCATIONS: Amite Elementary Magnet School
Amite, Louisiana
- CRITERIA: Applicants must currently hold full Louisiana State Certification to serve as Principal and the certification must be listed on their teaching certificate by December 28, 2018 or the applicant must provide Tangipahoa Parish School System with an Educational Leader eligibility letter from the Louisiana Department of Education dated on or before December 28, 2018

Please address application and any other information to Gavin Vitter, Director of Human Resources, 59656 Puleston Road, Amite, Louisiana, 70422. Submit a letter stating specifically the position for which you are applying. Be sure to show your complete address and telephone number.

Applicants should indicate references, qualifications, past work experience, personal data, and include verification that they meet the established criteria stated. All credentials listed in the criteria section MUST accompany your application.

Applicants must apply before the deadline even if a previous application is on file, as previous applications will not be considered.

We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, sex, age, national origin or disability.

MELISSA M. STILLEY
Superintendent

******NOTICE******

The Tangipahoa Parish School System is now accepting applications for the position listed below:

DEADLINE: December 28, 2018

POSITION: OFFICE ASSISTANT II

SALARY: \$21,073 - \$29,453

LOCATION: Central Office for Student Services and Nurses
Amite, Louisiana

CRITERIA: High School Diploma or Equivalency Certificate, passed Civil Service Test for Clerk-Typist 1 **or** Coast Civil Service **or** Office Support Exam **or** successfully completed coursework leading to Associate Degree in Office Administration **or** successfully completed related coursework at State Approved Vocational School, State Approved Business School **or** J.T.P.A sponsored school. Diplomas, Certificates of Completion and/or Civil Service Test Scores must be submitted with application. Proficient in Microsoft Word applications is preferred.

Please address application and any other information to Gavin Vitter, Director of Human Resources, 59656 Puleston Road, Amite, Louisiana, 70422. Submit a letter stating specifically the position for which you are applying. Be sure to show your complete address and telephone number.

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