

TANGIPAHOA PARISH SCHOOL SYSTEM  
TRANSPORTATION SPECIAL REQUEST FORM

Please fill out the entire form STUDENT INFORMATION    Regular    Magnet    M to M

**Home Address**

Student Name: \_\_\_\_\_  
(Last)                      (First)                      Homeroom Teacher

Home Address: \_\_\_\_\_  
(House No.)                      (Street/Road)                      (City, State, Zip)

Request Date: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

School: \_\_\_\_\_ Requested By: \_\_\_\_\_ / \_\_\_\_\_  
(Name)                      (Relationship)

Bus Number your child is currently scheduled to ride: \_\_\_\_\_ Grade of Student \_\_\_\_\_

SPECIAL REQUEST TRANSPORTATION INFORMATION

**Alternate Address**

Request Service to:    { } Baby-sitter                      { } Day Care Center                      { } Relative  
    { } Other Specify: \_\_\_\_\_  
    { } A.M.    { } P.M.    { } BOTH (a.m./p.m.)

Date to Begin: \_\_\_\_\_ Bus No. \_\_\_\_\_

Name of Person at Establishment Responsible for the child: \_\_\_\_\_

New Address: \_\_\_\_\_  
(House No.)                      (Street/Road)                      (City, State, Zip)

Relationship to the Child: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional Information: \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

To be completed by the TPSS Transportation Department.

{ } REQUEST DENIED                      { } REQUEST APPROVED  
 { } Bus Seating Capacity Full  
 { } Outside School Attendance Area                      ASSIGNED TO DRIVER/BUS NO. \_\_\_\_\_  
 { } Other Specify: \_\_\_\_\_ Coordinator Signature \_\_\_\_\_

**TO COMPLETED BY SCHOOL**    Recieved by: \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*\*\*This request will only be considered for the current school year\*\*\*\*\*

Copy: Student's File, Bus Driver's File, Parent/Guardian, Bus Driver

*Each request is to be submitted to the Transportation Department for approval five (5) days before service is to begin.*

*Special transportation requests will be considered on a "space available basis."*

**Transportation Department Email: bus@tangischools.org**