


CENTRAL OFFICE USE ONLY Special Programs		TANGIPAHOA PARISH SCHOOL SYSTEM 59656 PULESTON ROAD AMITE, LA 70422-5616 EXTRACURRICULAR TRIP REPORT  BUS DRIVER		SPED	
SALARY CODE ORG/OBJ/PROJECT CODE 22273100/511616/SE306					
OPERATION CODE ORG/OBJ/PROJECT CODE 22273300/544216/SE306					
Date(s) of trip:					
SCHOOL MAKING TRIP:				BUS NO:	
DESTINATION				CHECK ONE:	
SCHOOL OR LOCATION				CONTRACT	
PURPOSE:				BOARD-OWNED	
				SCHOOL-OWNED	
TEACHER:					
BUS DRIVER - EMP. NO:			BUS OWNER - EMP. NO		
Name:			Name:		
Address:			Address:		
City, St Zip:			City, St Zip:		
DRIVER REQUESTS PAYMENT FOR DRIVING TIME:  YES G NO G					
SIGNATURE					
TRIP TIME			ODOMETER READINGS		
TIME OF DEPARTURE			START	MILES	
TIME OF RETURN			END	MILES	
TOTAL HOURS			TOTAL MILES		
X RATE ( \$12.00 ) = \$			X RATE ( ) = \$		
DATE		PRINCIPAL'S SIGNATURE			
FOR CENTRAL OFFICE USE – DO NOT WRITE BELOW					
APPROVED:					
DIRECTOR OF SPECIAL PROGRAM			TRANSPORTATION SUPERVISOR		
NO SCHOOL REIMBURSEMENT CHECK NECESSARY					
Revised 12/17 Original to: Central Office Copies to: School & Driver					