



# TANGIPAHOA PARISH SCHOOL SYSTEM 2017 - 2018 STUDENT REGISTRATION

## Instructions for New TPSS Kindergarten Students

*Parents of students who will enter kindergarten in 2017-2018, please follow the directions below to register your child.*

1. Parents/Guardians are required to meet with a Tangipahoa Parish School System (TPSS) registrar at one of the two TPSS registration Centers to complete student registration. Registration Centers are open from 8:00 a.m. to 4:00 p.m. Monday through Friday and are located at 711 West Coleman Street in Hammond and 59656 Puleston Road in Amite.
2. Parents or guardian must bring the following **required documents** with them to the Registration Center.
  - \_\_\_\_\_ Parent/guardian photo ID
  - \_\_\_\_\_ Student's original birth certificate
  - \_\_\_\_\_ Student's immunization record
  - \_\_\_\_\_ Student's social security card (if available)
  - \_\_\_\_\_ Two (2) proofs of residency in the name of the parent/guardian with physical 911 address (post office boxes are not accepted)
    - Property tax record in the name of the parent/guardian;
    - Mortgage document or property deed in the name of the parent/guardian;
    - Apartment or home lease or notarized statement of the verified property owner identifying himself/herself as the property owner, describing the property, the term of lease, and identifying the leaseholder;
    - Current utility bills showing the physical residence address in the name of the parent/guardian.
  - \_\_\_\_\_ In the case of a student living with a legal guardian, the court decree declaring the district resident to be the legal guardian of the student
  - \_\_\_\_\_ A copy of the IEP or IAP, if applicable
  - \_\_\_\_\_ Custody papers if parents are separated or divorced or if the child lives with a legal guardian

For more information please contact the TPSS Registration Center at 985-474-8690.