

## **Home Study and private Nonpublic Student Entry or Re-entry (from Pupil Progression Plan)**

Parents who choose to enter or re-enter their children in public or nonpublic schools after having been enrolled in an SBESE-Approved home study program **are responsible** for having all educational documentation and/or verification required by the local school system.

The Home Study Program office located at the Louisiana Department of Education, **will not** offer an opinion as to the student's grade level, achievement level, or appropriate academic placement. Testing/ evaluation of the student(s) will be conducted by the local school system or nonpublic school to determine the student's proper grade level or Carnegie credits (See Home Study Guidelines, Part VII.)

Parents/legal guardians should check with the local school board office regarding the procedures outlined in the district's Pupil Progression Plan. (Taken from the SBESE – Approved Home Study Information Packet Revised July 2004)

If a student wishes to return to the public schools, the parent should contact the local school system for information/procedures concerning grade placement and for information regarding high school Carnegie credits.

The Pupil Performance Conference Committee will make a placement decision based upon a review of the student's record. Chronological age of the student is a significant factor that will influence all placement decisions.

It is recommended that a student not be placed at a grade level less than two years below his or her chronological age as of September 30<sup>th</sup> of the current school year.

### **Guidelines for grades K-12 are as follows:**

#### **Grades K-8**

Parents/legal guardians of K-8 grade level students who have participated in or completed a Home Study Program and who intend to re-enter the public school system shall, in writing, notify the parish superintendent of such intent.

Parents/guardians must show proof of home-school registration with the state or a sustained curriculum of at least equal to that offered by public schools as the same grade level.

The superintendent/designee shall forward an approved entry/re-entry letter to the residential school district of the student.

If parents/guardians fail to show such proof, the student may be placed at the grade in which he/she left a school system. However, his chronological age must be considered before making this decision placement.

Students in grades K, 1, 2, and 3 are to be administered textbook placement tests and/or End of Year test at the appropriate grade level. The principal/designee shall grade the tests and inform the parents of the score(s).

For students in grades 4, 6, 7, and 8, the parents must provide the necessary documentation to reflect the students' achievement based upon the performance of the student on the California Achievement Test or a nationally validated achievement test or a nationally validated achievement test administered by the Tangipahoa Parish School System at the Adult Education Center in Hammond, Louisiana.

Students, who are entering grade 5, must take the LEAP/CRT/Placement Test. All guidelines for Nonpublic and Home Study student transferring to the Public Schools Systems concerning participation in LEAP testing will be followed. If entering after the summer retest and between August and February 15 of the current school year, they must take the Iowa.

In addition, students in grades 4-8 **may be administered** placement tests and/or End of Year tests at the appropriate grade level as needed.

Home Study and/or private Non-Public students are **not eligible** for vertical acceleration.

Special Education/504 Accommodations – SBESE Approved home study program do not qualify for services under the Individuals with Disabilities Education Act (IDEA), nor do such programs qualify for modifications and/or accommodations under 504 of the Rehabilitation Act or the Americans with Disabilities Education Act.

For testing purposes, a formal written plan must be submitted documenting that accommodations have been used. The Tangipahoa Parish School System Special Services Center and/or 504 Resource Coordinator will review the documentation to determine eligibility for accommodations. The current IEP, IAP, or MAP has to be within one year.

## **Grades 9-12**

Parents/legal guardians of secondary students who have participated in or completed a Home Study Program according to the requirements as set forth in "Home Study Guidelines" (Pursuant to R.S. 17:236 and 17:236:1 - See Appendix C - Home Study Guidelines) and who intend to re-enter the public school system shall, in writing, notify the parish superintendent of such intent.

Parents/guardians must show proof of home-school registration with the state and evidence of a sustained curriculum of a quality at least equal to that offered by public schools at the same grade level. (See 16.36)

The superintendent/designee shall forward an approved entry/reentry letter to the residential school district of the student.

The Tangipahoa Parish School System mandates the student shall be required to pass a proficiency examination in any subject area for which credit is claimed and where proficiency examinations are available. The State Graduation Exit Examination is required of tenth grade and eleventh grade students.

All students will be initially classified as a ninth grader regardless of their chronological age. The grade level will be adjusted upon successful completion of proficiency testing.

Students, who are entering grade 9, must take the LEAP/CRT Placement Test. All guidelines for Nonpublic and Home Study students transferring to the Public School Systems concerning participation in LEAP testing will be followed. If entering after the summer retest and between August and February 15 of the current year, they must take the Iowa.

All GEE General Administrative Rules for Transfer Students: Testing Eligibility shall be followed.

Secondary students enrolled in an SBESE – Approved home study program **will not** earn an official Louisiana high school diploma unless they return to an approved school and meet all the necessary credits and requirements needed for high school graduation. Upon completion of the home study program, students may contact the local Adult Education Center regarding necessary procedures for obtaining the GED.

Special Education/504 Accommodations – SBESE Approved home study program do not qualify for services under the Individuals with Disabilities Education Act (IDEA), nor do such programs qualify for modifications and/or accommodations under 504 of the Rehabilitation Act or the Americans with Disabilities Education Act.

For testing purposes, a formal written plan must be submitted documenting that accommodations have been used. The Tangipahoa Parish School System Special Services Center and/or 504 Resource Coordinator will review the documentation to determine eligibility for accommodations. The current IEP, IAP, or MAP has to be within one year.

**NOTE: For students entering 5<sup>th</sup> or 9<sup>th</sup> grade and have participated in the LEAP/CRT, schools will use tests' results in lieu of Proficiency Examinations, Placement Tests, or End of Year Tests.**

# Tangipahoa Parish School System

## Home Study and Private Non-accredited Student Entry or Re-entry

### CHECKLIST

**Please use this checklist to determine if a student has met all of the Tangipahoa Parish School System Home Study and Private Nonpublic Student Entry or Re-entry criteria.**

School:

Student's Name:

<b>TO BE COMPLETED BY THE DISCTRICT:</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>
1.	Copy of letter to superintendent/designee of notification of intent to enter or re-enter the Tangipahoa Parish School System.			
2.	Copy of Home Study Registration Form and evidence of a sustained curriculum of a quality at least equal to that offered by public schools at the same grade level. (See 16.36 Curriculum – Note: If the material submitted is inadequate, the superintendent/designee shall notify the parent of deficiencies and request additional materials.)			
3.	An approved entry or re-entry letter has been forwarded from superintendent/designee to the residential school district of the student.			
<b><i>Superintendent/Designee Signature</i></b>				
<b>TO BE COMPLETED BY THE SCHOOL:</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>
4.	Student is registering for grades K, 1, 2, or 3 and has taken placement and/or End-of-the-year Tests at the appropriate grade level. Results are on file at the school.			
5.	Student is registering for grades 4, 6, 7, or 8 has taken the California Achievement Test or a nationally validated achievement test administered by the Tangipahoa Parish School System's Adult Education Center. Placement test and/or End-of-the-Year tests may be administered. Results are on file at the school.			
6.	Student is registering for grade 5 or 9 and has taken the LEAP/CRT/Placement Test. Results are on file at school.			
7.	Student is registering for high school and has set up a schedule to take available proficiency examinations.			
<b><i>Principal/Designee Signature</i></b>				

Please keep this checklist, letters, and all other documents in student's cumulative folder.