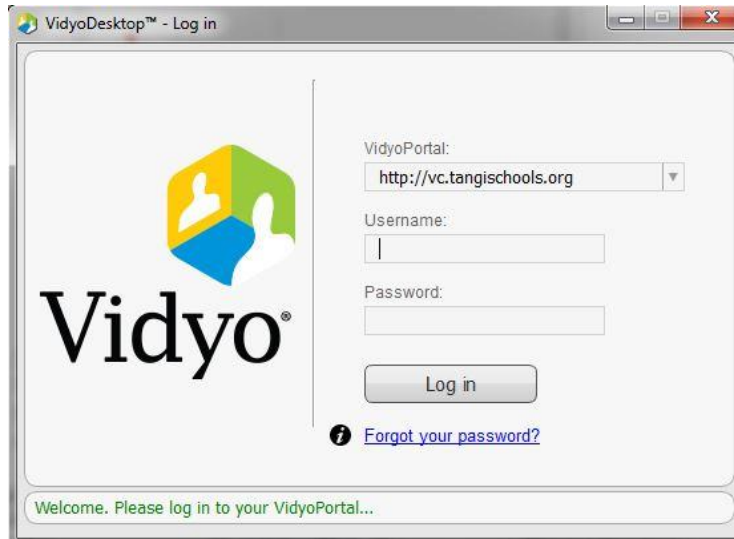
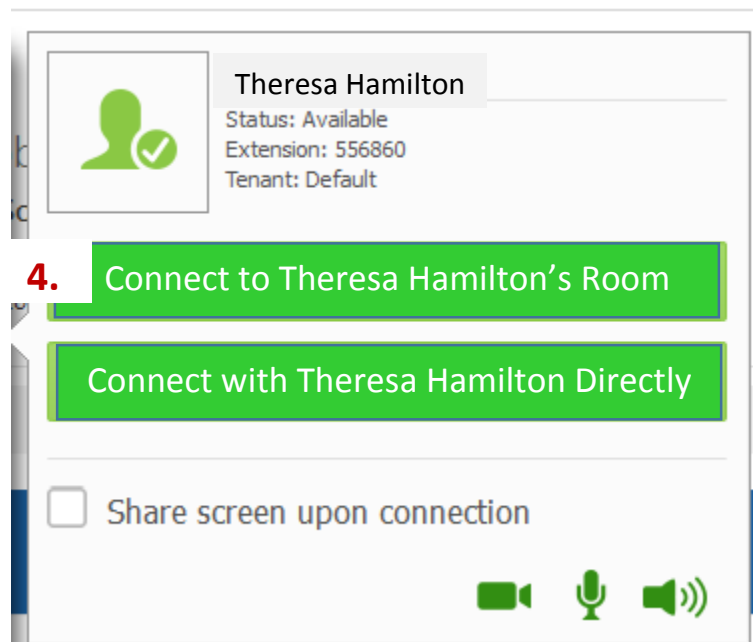
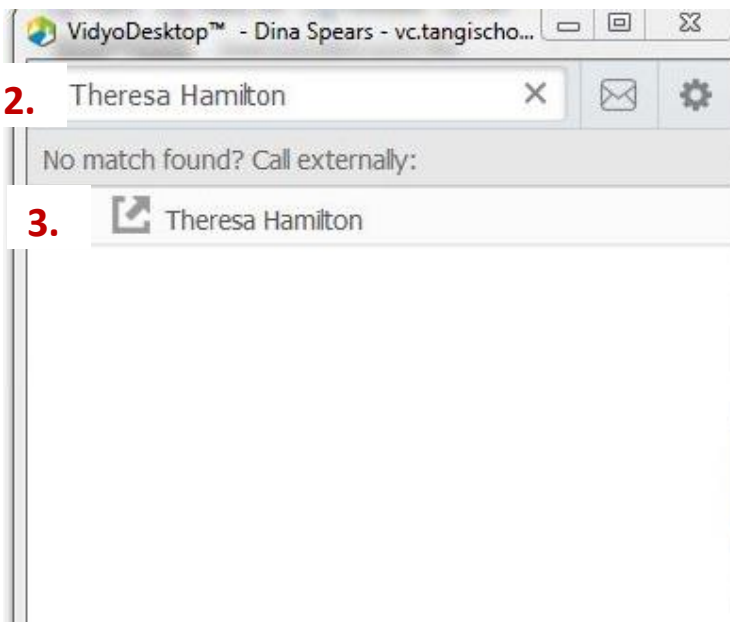


## Directions for Connecting to a room using Vidyo

1. Log into Vidyo Desktop.  
Go to Start > All Programs > Vidyo Desktop Folder > Vidyo Desktop  
**Log in with the same username and password you use for email.**



2. In the Search field, type Theresa Hamilton.
3. When her name pops up below the search field, Click on Theresa Hamilton
4. Click "Connect to Theresa Hamilton's Room in the pop up box



**See Toolbar Help Below**

See a list of participants



Change thumbnail layout



Mute Microphone  
Click Grey Arrow  
to change volume



Hang up Call



Open Chat window



Toggle Self view on or off

