



## Downloading files from TangiSchools FTP site

You now have the ability to download folders of files from the Tangischools FTP site... Here are the directions for doing that.

1. From the Internet, type in the following web address and hit "Enter" key  
<ftp://www.tangischools.net>
2. You will see several folders available to people enrolled in different classes or staff development initiatives. Double click on the folder you want. If you don't see actual folders ... go to the top Menu bar and click "View" and then "Open FTP site in Windows Explorer."
3. You will then need to login with your username and password... BUT.... You have to put **tangi\** in front of your username... In other words I would type ..... **tangi\vickib** and then put my password in.
4. Now right click on the files you want to download, and click "Copy to folder" .... Choose where you want to save it or create new folder to save it in, and then click "OK".

