

LIBRARY APPROPRIATION FORM
2005-2006

SCHOOL: _____ PHONE #: _____

LIBRARIAN: _____

NOTE: It is imperative that both principal and librarian make the purchase decisions indicated below, keeping in mind that some library books must be purchased each school session. I'm requesting the principal's signature.

Thank you for cooperating.

Director of Curriculum/Instruction

APPROPRIATION/ALLOTMENT

- A. TOTAL ALLOTMENT FOR 2005-2006 \$ _____
- 1. Reference Materials
 - a. Encyclopedia \$ _____
 - b. Other Reference Materials \$ _____ → **\$** _____ *
- 2. Library Books \$ _____
- 3. Newspapers and Magazines \$ _____
- 4. Computer Software, Library Supplies, and Special Order Items \$ _____ **
- 5. Other Expenditures \$ _____
- B. TOTAL AMOUNT EXPENDED \$ _____

PRINCIPAL'S SIGNATURE

DATE

* With the exception of library books, shipping and handling must be factored into this amount.

** Special Order Items (paperback books, etc.) are not to exceed \$500.00. Please submit to the attention of **Mrs. Elmira R. Wilkerson** by **October 07, 2005**.