

SECTION VI: TRANSPORTING STUDENTS WITH SPECIAL NEEDS

P. UNIVERSAL PRECAUTIONS

Drivers and attendants should make every effort to avoid contact with body fluids of all kinds. Following these guidelines will help to ensure your safety and well being.

1. Assume that all body fluids are contaminated.
2. Avoid direct skin contact by removing contaminated gloves in accordance with the following technique:
 - a. Insert two fingers of the left hand under the inside rim of the right glove on the palm side.
 - a. With the right hand, pinch the palm of the glove on the left hand and pull the left glove with a downward motion and remove the glove from the fingers.
 - b. Insert two fingers of the left hand under the inside rim of the right glove on the palm side.
 - c. Push the glove inside out onto the fingers to cover the other glove, then down and off the fingers.
 - d. Grasp both gloves with the left hand, and completely remove them from the right hand.
 - e. Dispose of gloves and all soiled items in plastic bags.
3. Clean body fluid spills on surfaces in accordance with these steps:
 - a. Put on protective gloves.
 - b. Sprinkle absorbent materials (commercial powder, absorbent granules, etc.) on the spill.
 - c. Using a spatula or brush and dustpan, scoop up materials and place them in a disposable plastic bag.
 - d. Clean the area with a commercially prepared disinfectant or with a freshly mixed solution of one part household bleach and ten parts cold water and dry the area with paper towels.
 - e. Wash hands thoroughly in a circular motion, using warm, running water and a liquid soap. Rinse and dry hands.
 - f. Dispose of all materials as soon as possible.

ⁱ Revised Date July 1, 2008.