

## SECTION VI: TRANSPORTING STUDENTS WITH SPECIAL NEEDS

### E. LIFT BUS BREAKDOWN PROCEDURE

Due to the small number of lift-equipped buses and special accommodations required to transport students requiring a lift, the driver will take special care to report any delay that is mechanical in nature by following normal procedures outlined in **Section IV.G**. This requirement applies to the wheelchair lift in addition to the bus itself. Lift bus drivers will call a Field Coordinator or other Transportation Department Supervisor to alert him/her of the situation within ten (10) minutes. Drivers who need help with lift-assisted passengers will contact Transportation Department personnel and work together to formulate a timely response to ensure that all students receive transportation services in a timely manner. Parents will be asked to assist only with the Transportation Supervisor's (or designee's) approval.

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<sup>i</sup> Revised Date July 1, 2008.