

## SECTION III: PERSONNEL

### H. GPS AUDIT

In order to ensure the accuracy of mileage reports, the Tangipahoa Parish School Board employs the use of highly accurate GPS (Global Position Satellite) units. By taking advantage of the satellite system maintained by the United States military, mileage reports can be verified and an accurate representation of a route can be maintained in the Transportation Department as required by the Louisiana Department of Education.

In the event that a driver wishes to contest the accuracy of a GPS audit, the driver is asked to measure the route in question in a second vehicle in order to have confirmation of their original mileage figures. In the event that the driver continues to dispute the mileage recorded by the GPS audit, a representative of the Transportation Department will conduct a field audit with the driver in a third vehicle carrying a GPS unit for comparison to the first GPS Audit. The resulting reports shall be compared with all other mileage figures previously submitted. A final mileage figure will be generated through the comparison of these data.

In the event that a driver has overstated their route mileage, the overpayment shall be returned to the school system via payroll deduction over a time period to be determined by the Transportation Supervisor. In the event that a driver has under reported, the underpayment will be calculated and paid to the driver going back to the date of the current mileage report or up to a maximum of 90 days.

---

<sup>i</sup> Revised Date July 1, 2008.