

# TANGIPAHOA PARISH SCHOOL BOARD PROCEEDINGS

February 17, 2009

The Tangipahoa Parish School Board met in special session on Tuesday, February 17, 2009 at 6:00 p.m. in the Central Office Board room, 59656 Puleston Road, Amite, Louisiana, with President Danny Ridgel presiding.

MEMBERS PRESENT: Al Link, Leonard Genco, Robert Potts, Sandra Bailey-Simmons, Sonya Traylor, Rose Dominguez, Ann Smith, Eric Dangerfield and Danny Ridgel

MEMBERS ABSENT: None

Miss Rayanne Ridgel, Little Miss Tangipahoa, and her father, Mr. Timmy Ridgel, led the Pledge of Allegiance.

It was moved by Mr. Genco, seconded by Ms. Bailey-Simmons, to approve the Board minutes of February 3, 2009 as distributed. Hearing no objection, the motion was adopted.

Superintendent Mark Kolwe and Chief Academic Officer Melissa Stilley recognized and presented plaques to the 2009 Student of the Year recipients:

## ELEMENTARY STUDENT OF THE YEAR:

Winner:	Griffin Guzan	SLU Lab School
1 <sup>st</sup> Runner up:	Brittany Smith	Independence Middle School
2 <sup>nd</sup> Runner up:	Skylar McDaniel	Chesbrough Elementary School

## MIDDLE SCHOOL STUDENT OF THE YEAR:

Winner:	Katherine Sharp	SLU Lab School
1 <sup>st</sup> Runner up:	Brittany Dykes	Nesom Middle School
2 <sup>nd</sup> Runner up:	Dayja Richardson	West Side Middle School
3 <sup>rd</sup> Runner up:	Jazmine Mannino	Independence Middle School

## HIGH SCHOOL STUDENT OF THE YEAR:

Winner:	Jan McGovern	Loranger High School
1 <sup>st</sup> Runner up:	Michael Felder	Ponchatoula High School
2 <sup>nd</sup> Runner up:	Hannah Saragusa	Hammond High School

Ms. Sandra Bailey-Simmons gave an update on the 2009 NSBA Federal Relations Network (FRN) Conference she attended on February 1 – 3, 2009 in Washington, D.C.

It was moved by Mr. Potts, seconded by Ms. Smith, to approve the Sumner District to allocate approximately \$30,000.00 per year for the next 23 years to build a Roof Replacement Reserve Fund. Hearing no objection, the motion was adopted.

It was unanimously moved to approve the Committee and Delegation Reports contained on the agenda. Following are the reports as approved:

## FINANCE COMMITTEE REPORT – FEBRUARY 3, 2009:

1. It was moved by Mr. Link, seconded by Ms. Dominguez, to accept the Accounts Payable Check Register dated December 13, 2008 through January 23, 2009 in the amount of \$7,524,134.86. Hearing no objection, the motion was adopted.
2. It was moved by Mr. Ridgel, seconded by Mr. Link, to approve the renewal of Morgan Mechanical Service's 2009 Heating/AC Contract with a 10 percent increase for Mechanic and Apprentice labor rates. Hearing no objection, the motion was adopted.

3. It was moved by Ms. Dominguez, seconded by Mr. Link to accept the revised Bus Driver Stipend Schedule which included an increased range of unleaded fuel prices. Hearing no objection, the motion was adopted.
4. It was moved by Mr. Ridgel, seconded by Mr. Link, to renew Norris Insurance Consultant's contract for an additional three (3) year period with a 10 percent increase. Hearing no objection, the motion was adopted.
5. It was moved by Ms. Dominguez, seconded by Mr. Link, to approve Linda Baker to exceed her Out-Of-Parish Travel by \$2,000.00 to attend the Plain Talk About Reading Conference, which will be paid by the Louisiana Reading First Program Grant. Hearing no objection, the motion was adopted.

#### AMITE BOARD DELEGATION REPORT – FEBRUARY 10, 2009

1. It was moved by Mr. Genco, seconded by Mr. Potts, to approve the Finance Department's recommendation for the Amite District allocate approximately \$50,000.00 per year for the next 24 years to build a Roof Replacement Reserve Fund. Hearing no objection, the motion was adopted.
2. It was moved by Mr. Potts, seconded by Mr. Genco, to authorized Mr. LaMarca to seek quotes on security cameras for West Side Middle School. Hearing no objection, the motion was adopted.
3. It was moved by Mr. Potts, seconded by Mr. Genco, to authorize Mr. LaMarca to seek quotes on security cameras for Amite High School. Hearing no objection, the motion was adopted.

Ms. Smith gave an update on the Amite High School Weight Room Project.

#### INDEPENDENCE BOARD DELEGATION REPORT – FEBRUARY 10, 2009:

1. It was moved by Mr. Ridgel, seconded by Mr. Link, to approve the Finance Department's recommendation for the Independence District to allocate approximately \$60,000.00 per year for the next 24 years to build a Roof Replacement Reserve Fund. Hearing no objection, the motion was adopted.
2. The delegation authorized Mr. LaMarca to seek quotes on security cameras for Independence Middle School.
3. The delegation authorized Mr. LaMarca to seek quotes on security cameras for Independence High School.

#### KENTWOOD BOARD DELEGATION REPORT – FEBRUARY 10, 2009

1. It was moved by Mr. Potts, seconded by Mr. Ridgel, to nominate Ms. Ann Smith as Chairman of the Kentwood Delegation for 2009. Hearing no objection, the motion was adopted.
2. It was moved by Mr. Potts, seconded by Mr. Ridgel, to approve the Finance Department's recommendation for the Kentwood District allocate approximately \$30,000.00 per year for the next 24 years to build a Roof Replacement Reserve Fund. Hearing no objection, the motion was adopted.
3. It was moved by Mr. Potts, seconded by Mr. Ridgel, to approve the purchase of five (5) SmartBoards from Detel, in the amount of \$19,854.90, for O. W. Dillon Elementary School, to be paid from Pay-As-You-Go Funds. Hearing no objection, the motion was adopted.
4. The discussion on purchasing a two classroom portable building for O. W. Dillon Elementary was deferred and will be placed on the next delegation agenda.
5. The delegation authorized Mr. LaMarca to seek a cost estimate for renovating, per ADA standards, one faculty restroom at O. W. Dillon Elementary School.
6. It was moved by Mr. Ridgel, seconded by Mr. Potts, to authorize Mr. LaMarca to seek quotes on security cameras for Kentwood High School. Hearing no objection, the motion was adopted.
7. Maintenance Department will purchase eight (8) radios for O. W. Dillon Elementary School from Emco, in the amount of \$3,080.00, one half paid from Maintenance Fund and one half paid from Sheriff's Grant.

8. Ms. Fussell gave an update on the fire damage renovations at Kentwood High School.

#### LORANGER BOARD DELEGATION REPORT – FEBRUARY 10, 2009:

1. It was moved by Mrs. Bailey-Simmons, seconded by Mr. Potts, to approve the Finance Department's recommendation that the Loranger District allocate approximately \$33,000.00 per year for the next 23 years to build a Roof Replacement Reserve Fund. Hearing no objection, the motion was adopted.
2. It was moved by Mr. Potts, seconded by Mrs. Bailey-Simmons, to approve the state contract quote of \$20,605.00 from LaTech for thirteen (13) security cameras at Loranger High School, one-half to be paid from Pay-As-You-Go Funds and one-half from a Federal Grant.

The delegation discussed the Faculty Workroom building to be built by the Agriscience Department. This item was deferred and will be placed on the Loranger Board Delegation Agenda for Tuesday, February 17, 2009.

The delegation discussed an intercom system for the new classroom building and the cafeteria. It was moved by Mrs. Bailey-Simmons, seconded by Mr. Potts, to authorize Mr. LaMarca to seek quotes, to be paid from Maintenance Fund.

It was moved by Mr. Genco, seconded by Mr. Link, to add Addendum #2 to the agenda. Hearing no objection, the motion was adopted

It was moved by Mr. Genco, seconded by Ms. Bailey-Simmons, to accept the Personnel Committee Report of February 10, 2009 and Addendum #2, except Item A-1 of Addendum #2. Hearing no objection, the motion was adopted. Following is the report as approved:

#### PERSONNEL COMMITTEE REPORT – FEBRUARY 10, 2009

It was moved by Ms. Dominguez, seconded by Ms. Smith, to approve the items contained in the Agenda. Hearing no objection, the motion was adopted.

It was moved by Mr. Ridgel, seconded by Ms. Dominguez, to accept the retirement of Frances Russell, Guidance Counselor – Hammond High School, effective June 5, 2009 (Addendum #1) and to allow the staff to interview from a pool of applicants. Hearing no objection, the motion was adopted.

#### TEACHER – NEW HIRE

Robin Price, Teacher – Vinyard Elementary (place of Andrienne Basso-Kraft – leave) January 5, 2009, Substitute  
 Patricia Voiselle, Teacher – Loranger Elementary (place of Christine Rapp – leave) January 5, 2009, Substitute  
 Pamela Cetta, Teacher – Loranger Elementary (place of Debbie Richardson – leave) January 6, 2009, Substitute

#### TEACHER – RECLASSIFICATION

Lashana Pollard, From: Title I Teacher – Kentwood High, To: Regular Program Teacher – Kentwood High (place of Irma Gordon – retired) January 5, 2009

#### SUPPORT PERSONNEL – NEW HIRE

Barbara King, SpEd Para – Loranger Elementary (place of Marie Scioneaux – reclassified) January 12, 2009

#### SUPPORT PERSONNEL – RECLASSIFICATION

Denise Taylor, From: SFS Worker – 4 hr – West Side Middle, To: SFS Worker – 4 hr & Custodian – 2 hr – West Side Middle (vacancy) February 2, 2009

#### SCHOOL FOOD SERVICE – NEW HIRE

Andrea Chapman, SFS Worker – 4 hr – Hammond Junior High (place of Catherine Hayes – resigned) February 2, 2009

#### TRANSPORTATION – NEW HIRE

Shoritia McClendon, Bus Attendant (place of Edna Clayton –resigned) January 26, 2009

#### LEAVES\*RESIGNATIONS\*RETIREMENTS

##### Change in Sabbatical Leave

Christine Rapp – From P&I to Medical – 2<sup>nd</sup> semester 2008-09 session

##### LEAVES

Crystal Clark, Teacher – Natalbany Elementary (extended sick leave due to illness using sick days first – undetermined) February 2, 2009

Martha Quillen, Teacher – Hammond Westside Primary (extended sick leave due to illness using sick days first – undetermined) January 23, 2009

Angela Bezue, Teacher – Hammond Westside Primary (extended sick leave due to illness using sick days first – undetermined) February 2, 2009

Lauren Fowler, Teacher – Spring Creek Elementary (extended sick leave due to maternity using sick days first – undetermined) January 16, 2009

Tonia Vaughn, Facilitator - Special Service Center (extended sick leave due to illness using sick days first – March 6, 2009) January 6, 2009

Sheila Fleming-Gordon, Para – Independence Middle (extended sick leave due to surgery using sick days first – February 9, 2009) January 9, 2009

Diane Crump, Teacher – Loranger Elementary (extended sick leave due to illness using sick days first – February 16, 2009) January 26, 2009

Tiffany Boyles, Teacher – Woodland Park ELC (extended sick leave due to illness using sick days first – February 12, 2009) January 12, 2009

Patrice Millet, Teacher – Loranger Middle (extended sick leave due to surgery using sick days first – April 3, 2009) February 19, 2009

Crystal Morgan, Teacher – Chesbrough Elementary (extended sick leave due to maternity using sick days first – April 13, 2009) February 16, 2009

Judy Warford, Teacher – Hammond Westside Upper (extended sick leave due to illness using sick days first – undetermined) January 29, 2009

Jenna Bellina, Teacher – Midway Elementary (extended sick leave due to maternity using sick days first – June 1, 2009) February 27, 2009

Ashley Director, Counselor – Vinyard Elementary (extended sick leave due to maternity using sick days first – May 22, 2009) March 1, 2009

##### RESIGNATIONS

Hiram Porter (corrected date), Teacher – Northwood High, January 21, 2009

Rene Petz, III, Teacher – Florida Parishes JDC, February 6, 2009

Orlando Johnson, Custodian, Hammond High, January 29, 2009

Amos Vinyard, Plumber – Maintenance, February 6, 2009

Mona Davis, School Nurse, January 27, 2009

##### RETIREMENTS

Barbara Smith, Teacher – Hammond Westside Primary, May 23, 2009

James Bailey, Jr., Ag Teacher – Loranger High, January 20, 2009

Brenda Cook, WIA Worker, March 1, 2009

##### SUBSTITUTE TEACHER LIST

ADDENDUM #2TEACHER – NEW HIRE

Miya Martin, Guidance Counselor – 10 mo – Hammond High (place of Calvin Kaul – retired)

TEACHER – TRANSFER

Mark Catalanotto, From: Teacher – Sumner High, to: Teacher – Chesbrough Elementary (place of Sandra Roberts – transferred)

TEACHER – TERMINATION

Jacqueline Harris, Hammond Junior High, job abandonment

It was moved by Mr. Link, seconded by Ms. Bailey-Simmons, to add to the agenda items from the Curriculum Committee meeting held earlier. He stated one of the items needed to be approved to meet the deadline for State approval. Hearing no objection, the motion was adopted.

It was moved by Mr. Link, seconded by Ms. Bailey-Simmons, to accept the Curriculum Committee Report of February 17, 2009. Hearing no objection, the motion was adopted. Following is the report as approved:

CURRICULUM COMMITTEE REPORT – FEBRUARY 17, 2009:

1. It was moved by Mr. Link, seconded by Mr. Genco, to accept the Memorandum of Understanding between the Regina Coeli Child Development Center and Tangipahoa Parish School System. Hearing no objection, the motion was adopted. Following is the Memorandum of Understanding as approved:

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**REGINA COELI CHILD DEVELOPMENT CENTER**  
**And**  
**TANGIPAHOA PARISH SCHOOL SYSTEM**

The Tangipahoa Parish School System (TPSS) and Regina Coeli Child Development Center, hereinafter referred to as “Head Start,” are both dedicated to the goal of providing education opportunities and other related services to the most children and families in Tangipahoa Parish as well as increased awareness of the benefits of the joint collaboration.

Coordination between Head Start and the Tangipahoa Parish School System is essential if we are to meet the goal of serving as many children as possible in the parish.

**A. Regina Coeli Child Development Center Responsibilities:**

1. Head Start will share their waitlist and enrollment information with the Tangipahoa Parish School System.
2. Head Start will share eligibility criteria with Tangipahoa Parish School System.
3. Head Start will certify children referred from the Tangipahoa Parish School System to ensure that they meet the Head Start eligibility guidelines.
4. Head Start will make an effort to coordinate their school calendar with Tangipahoa Parish School System’s school calendar in order for students to meet attendance requirements for both agencies.
5. Head Start will provide classroom space for the LA- 4 children and staff.
6. Head Start will equally share the cost of materials required to set up the classrooms that will meet the requirements of the Early Childhood Environmental Rating Scale (ECERS-R).
7. Head Start will provide three CACFP approved meals to LA-4 enrolled children.

8. All Head Start services will be made available for LA-4 children and staff including, but not limited to, Resource Teachers and Family Advocates.
9. Head Start will respect and follow Tangipahoa Parish School System internal procedures and time lines in respect to screenings, assessments, priority to services, referrals, records and confidentiality.
10. The Head Start Director will be jointly responsible for supervision of the students. Informal classroom observations may be conducted by appropriate Head Start personnel.
11. Head Start will provide transportation from Independence Elementary to the Head Start Center in the morning and back to Independence Elementary in the afternoon if Tangipahoa Parish School System cannot logistically provide transportation to and from the Head Start Center.

#### **B. Tangipahoa Parish School System Responsibilities:**

1. Tangipahoa Parish School System will share their waitlist and enrollment information with Head Start.
2. Tangipahoa Parish School System will equally share the cost of materials required to set up the classrooms to meet the requirements of the Early Childhood Environmental Rating Scale (ECERS-R).
3. Tangipahoa Parish School System will be responsible for providing all consumable materials needed in the classroom and all curriculum resources.
4. Tangipahoa Parish School System will pay the salaries and benefits for the LA-4 staff.
5. Tangipahoa Parish School System will provide transportation to and from the Head Start Center for LA 4 students residing in the Independence Elementary School District. This will be contingent on coordination of beginning and ending bell schedules, bus schedules, and duty times for Head Start and Independence Elementary. In addition, Head Start will need to obtain a waiver for child restraints and bus attendants on the Tangipahoa Parish School System buses.
6. Tangipahoa Parish School System will follow internal Head Start procedures and time-lines with respect to screenings, assessments, initial home visits, parent-teacher conferences and confidentiality. Tangipahoa Parish School System employees will provide Head Start documentation required for child care licensing.
7. Tangipahoa Parish School System Nursing Staff will follow state and parish guidelines in regards to healthcare for LA 4 students at the Head Start Center.
8. Tangipahoa Parish School System Principal will be jointly responsible for supervision of the LA 4 students. The Principal will be responsible for supervision of the LA 4 personnel based at the Head Start Center, including informal/formal observations and evaluations.
9. Tangipahoa Parish School System Principal/designee will be responsible for securing substitutes for LA 4 personnel.
10. Tangipahoa Parish School System is responsible for the administration of the LA-4 Program housed at the Head Start site, assuring all policies, guidelines and regulations are followed.

#### **C. Funding**

1. Tangipahoa Parish School System LA-4 program will allocate funding for salaries, benefits, travel reimbursement (LA 4 personnel), field trips, and classroom materials.
2. Head Start will allocate funding for space, meals, and classroom materials for the children enrolled in the LA-4 program whose classroom is located in the Head Start Center.

#### **D. Memorandum of Understanding Negotiation**

1. This Memorandum of Understanding will be in effect for the 2009-2010 school year. A subsequent agreement will be negotiated each school year.
2. Any procedural conflicts shall be resolved at the lowest level possible.

#### **SIGNATURES OF COLLABORATING AGENCIES**

The undersigned hereby certifies that he/she is authorized as a decision making entity to sign this memorandum of understanding and act on the agency's behalf in adhering

to the assurances, roles and responsibilities contained in this Memorandum of Understanding.

<i>Signature</i>	<i>Date</i>
<p>Danny Ridgel, Board President  Tangipahoa Parish School Board  59656 Puleston Road  Amite, LA 70422</p>	

<i>Signature</i>	<i>Date</i>
<p>Mark Kolwe, Superintendent  Tangipahoa Parish School System  59656 Puleston Road  Amite, LA 70422</p>	

<i>Signature</i>	<i>Date</i>
<p>Susan Spring, Ph.D., Executive Director  Regina Coeli Child Development Center  22476 Hwy 190  Robert, LA 70455</p>	

<i>Signature</i>	<i>Date</i>
<p>Victor A. Doucette, President  Board of Directors  Regina Coeli Child Development Center  22476 Hwy 190  Robert, LA 70455</p>	

2. Mr. Danny Williams, Director of Curriculum and Instruction, gave a brief update on the textbook adoption process.
3. Ms. Glenda Jones, Counselor, gave an overview of the Loranger High School Redesign Program. She addressed the redesign purpose, the Freshman Academy, Eighth Grade Visit, Freshman Orientation, the ZAP Program, the Thumbs Up sessions and other programs used to implement this redesign.

There was no Public Input.

In personal privilege, Ms. Bailey-Simmons thanked the Board for allowing her to attend the FRN Conference in Washington, D.C.

It was moved by Mr. Genco, seconded by Ms. Dominguez, to enter Executive Session to discuss the cases of: Joyce M. Moore vs. TPSB, Sheena Brown, obo Lawanda Brown vs. TPSB, Jackie Hookfin vs. TPSB; Sheree Glass vs. TPSB and Johnnie Schliegmeyer vs. TPSB. Hearing no objection, the motion was adopted.

The Board entered Executive Session.

The Board returned to Open Session.

There was no action in the cases of Joyce M. Moore vs. TPSB, Jackie Hookfin vs. TPSB, Sheree Glass vs. TPSB or Johnnie Schliegmeyer vs. TPSB.

It was moved by Mr. Link, seconded by Mr. Genco, to accept the Board Attorney's recommendation in the case of Sheena Brown, obo Lawanda Brown vs. TPSB. Hearing no objection, the motion was adopted.

There being no further business, the meeting was adjourned (6:51 p.m.).

Respectfully submitted,

Danny Ridgel  
President

Mark Kolwe, Secretary-Treasurer

Recorded By: Cynthia Jenkins (February 17, 2009)